

# FOYER MAILLARD POLICY & PROCEDURE

Manual	Pandemic	Policy No. RM006	
Section		Date Reviewed	July, 2020 Mar 21, Apr 01/21, Oct 14/21
Policy	<b>COVID-19 Family Visiting Safety Plan</b>	Page #	Page 1 of 3

## POLICY STATEMENT

Throughout the worldwide COVID-19 pandemic emergency, family visits will be permitted in long term care following provincial legislation, health authority guidelines and site-specific policies effective Oct 12, 2021

## PURPOSE

To ensure resident, staff and visitor safety.  
To support residents' relationships, essential support and emotional well-being through face-to-face visits with family and loved ones.

## PROCEDURE

### **Prior to a visit the Visitor Support or designate will:**

- Place relevant posters re: visits on the exterior door of the site and ask visitors to review the poster at every visit;
- Ensure sign in/out forms, PPE, hand sanitizer, visitor ID tags are readily available
- Ensure visitors are aware that as of October 12, 2021 visitors must be vaccinated for Covid-19 (fully or partially) for entry

### **Upon arrival of the visitor(s) Visitor Support or designate will:**

- Ensure visitors are aware of and comply with the following:
  - Visitors must show proof of vaccination status prior to entry
  - Visitors must perform hand hygiene and don a clean mask before entering
  - As of October 26, 2021, partially vaccinated visitors must be fully vaccinated by for entry
  - Until October 26, 2021 and for 7 days after second dose, partially vaccinated visitors must undergo rapid testing at point of entry.
  - Rapid testing takes approximately 15 minutes. Visitors remain at Main Floor Lobby for test results. Visitors with a Negative test result may proceed with their visit. Visitors with a Positive test result will be encouraged to go for a PCR test at a health authority testing site and follow instructions for isolation.
  - Visitors must self-assess using covid-19 symptom/risk assessment criteria and if unwell/at risk, will not visit,
  - All visitors are to practice respiratory (cough/sneeze) etiquette while on the property,
  - All visitors will wear a mask at all times within all common areas of the building. Fully vaccinated visitors may remove their mask ONLY while visiting in room
- Actively screen visitors by asking all questions of Covid Screening Questionnaire and taking temperature. Sign off appropriately on visitor sign in/out form.
- Direct visitor to sign in/out and wear/return visitor ID tag
- Routinely report success/issues to the executive director and leadership team to monitor success and problem-solve issues.

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**At the end of the visit, Visitor Support or designate will:**

- Ensure visitor doffs and discards mask and cleans hands at exit point of building
- Assist the resident to perform hand hygiene if they were out on social visit.
- Escort the resident back to their room if needed
- For visits in resident rooms surfaces will be sanitized at the end of the visit to meet BC Centre for Disease Control guidelines.
- Report any issues or successes to the appropriate person of the leadership team.

**In-room visits with a resident in isolation:**

- Require approval by the Medical Health Officer
- Require visitors wear full PPE goggles, mask, gown and gloves.

**For social visits outside of building (see also RM06 Appendix B – Protocol Outings from the Care Community):**

- Visitors do not have to prove vaccination but must wait outside for resident.
- Visitor must not have COVID symptoms, recent exposure or be following a self-monitor or isolation directive from Public Health.
- Visits must be arranged in advance by calling the nurse in charge of the resident's neighborhood. Care Staff will retrieve resident from their room, ensure they are dressed for the weather, sanitize resident hands, and accompany resident to the Main Entrance
- Visitor Support will supply resident with an outing kit (mask, sanitizer, contact tracing record)
- Person responsible for taking resident out will document all contact information (see Appendix B – Resident Outing Contact Tracing Form) for anyone the resident is exposed to on outing. This form must be remitted to Visitor Support upon return of the resident to the Foyer Maillard. This form will be destroyed after 14 days.

**The Executive Director or designate will:**

- **Immediately cancel the visiting if any outbreak is declared;**
- Ensure that the program is well-documented including screening and visitor vaccination status
- Address any issues or concerns
- Monitor quality of program and problem-solve including action plan with leadership team as necessary.

**ESSENTIAL VISITS**

- All essential visits will be a part of resident care plan and visitor must be vaccinated.

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## HEALTH AND SAFETY

- Visitors are screened for signs and symptoms of illness, including COVID- 19, at every visit.
- Visitors with signs/symptoms/risks will not be permitted to visit.
- Screener will check temporal temperature at entrance (if a fever is noted visitor must leave immediately).
- Visitors are instructed on proper donning and doffing of PPE
- Visitors are required to perform hand hygiene and proper cough/sneeze etiquette.
- Social visits are cancelled in any outbreak

## REFERENCES

BC Centre for Disease Control. (2020). "Better health through promotion, protection & prevention." <http://covid-19.bccdc.ca/>

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Worksafe BC. (2020). "COVID-19 information and resources."  
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Family letter dated Oct. 12, 2021 and correction dated Oct. 13, 2021