

TITLE:

**BUS TRIP/OUTING ASSISTANT**

MAJOR FUNCTION:

To accompany residents, along with the Recreation staff, on a variety of social, scenic and recreational outings

DUTIES AND RESPONSIBILITIES:

- Assist residents in preparing to go. Escort residents to departure area.
- Be able to provide support to residents to enter and exit the bus and to provide support to residents with walkers and transport residents in wheelchairs as directed by staff.
- Serve as an escort to one or more participants while at the outing destination.
- Ensure participants return to the appropriate pick-up place at the correct time.
- Assist in gathering needed supplies and packing them on the bus at departure. Cleaning up and returning supplies to the proper place upon return.

QUALIFICATIONS AND SKILLS REQUIRED:

- Must be reliable and patient and enjoy the company of seniors
- Able to work independently while respecting facility and volunteer policies and procedures
- Ability to follow directions and observe safety procedures.
- Be able to commit to a schedule to ensure the outing can proceed as planned.

COMMITMENT REQUIRED:

- Minimum 3 month term
- 2-3 hours per day, one day(s) per week/month

BENEFITS:

- Opportunity to enjoy our outings, connect with community and provide our residents with a connection to the community and to enjoy local attractions and activities.
- Develop valuable work and personal skills
- Reference on request

TRAINING AND SUPERVISION:

- Orientation, training and ongoing support will be provided by the Volunteer Coordinator and the Foyer team
- Access to onsite workshops and online education